

# WALTHAM ST LAWRENCE PARISH COUNCIL

The Old School, The Street, Shurlock Row, Berkshire RG10 0PR

Clerk to the Council: Mrs MJ Streather

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## Minutes of a meeting of Waltham St Lawrence Parish Council held on 9<sup>th</sup> April 2019

*Present: Mike Kay-Chairman, John Birkett- Vice Chairman, Clive Scott-Hopkins, Mark Hipgrave, Katie Sarsfield, Maggi Bevan, MJ Streather (Clerk)*

*Also present: 10 members of the public, Councillor Hunt*

	Public Question Time	ACTION
	<p>The Chairman thanked the 4 Councillors for which this is the last Parish Council Meeting, and in particular John Birkett who is standing down after 12 years representing the Council, most recently as Vice Chairman, but in previous years as Chairman.</p> <p>Members of the public raised questions on:</p> <p>1. The ponies belonging to the travellers</p> <p>Clerk confirmed that many attempts had been made to contact both the RSPCA and the World Horse Welfare authority and the latest situation is the RSPCA intend to take action. Quite what action remains to be confirmed</p> <p>A member of the public confirmed the owners of the ponies were on site today 9<sup>th</sup> April 2019 however no action has been noted.</p> <p>The Clerk stressed members of the public should continue to contact the RSPCA in order to make their concerns known, however all parties are aware that it is private property and therefore the authorities are nervous</p> <p>2. Beenhams Farmhouse as to whether any action is to be taken regarding the vehicles. The Clerk confirmed that the Royal Borough of Windsor and Maidenhead will be serving a Contravention of Planning Notice prior to taking Enforcement action.</p> <p>3. Grateful thanks were expressed by a member regarding the clearing of the ditches. In the Parish.</p>	
	<b>Apologies:</b> Received from Suzy Young	
	<b>Minutes:</b>	
	The minutes of the meeting held on 5 <sup>th</sup> March 2019 were approved (subject to minor amendments) by the Council and signed by the Chairman.	Clerk
	<b>Declarations of Interests:</b>	
	Mark Hipgrave and John Birkett declared an interest in Laburnum Cottage	
	<b>Significant Matters Arising from the March Minutes:</b> not covered elsewhere	
	<b>Campaign for the Protection of Rural Wokingham (CPRW)</b>	
	No further update	
	<b>Shurlock Road Nature Reserve, Shurlock Road, WSL,</b>	
	It was noted that the Parish Council intends to seek legal advice regarding the lease on the Shurlock Road Nature Reserve. Work has yet to start on the play area due to the wet nature of the overall ground. In addition, there	

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	<p>appears to be an issue regarding rights of way within the lease and this is to be further investigated. The project appears to be over budget although this is to be confirmed. There are a small number of trees which appear to be inappropriate for the nature reserve these have been offered to the parish council however there is likely to be a cost attached to this and so needs further investigation. This may have an implication on future maintenance costs. Chairman suggested that the Parish Council asked the Royal borough of Windsor and Maidenhead to give a full breakdown of all costs.</p> <p>4. Clive Scott Hopkins raised the question regarding Pavements and Speeding,</p> <p>The painting of Milley Road markings @ 40mph is because it is the end of the year. The project is still underway to reduce speed limits in the Parish.</p> <p>Pavements.</p> <p>Pavements remain an issue, but it is hoped that a new Councillor will take up this project from Suzy Young.</p> <p>Broadmoor Road still has an issue regarding newts, Shurlock Road has an issue due to narrowness.</p>	
	<p><b>Planning Applications</b>  <b>19/00616/FULL</b>  <b>Sunny Brow The Straight Mile Shurlock Row Reading RG10 0QN</b>  Single storey side/rear extension, new hardstanding and alterations to fenestration.  <b>Parish Council:</b> Had <b>No Objection</b> provided it does not contravene GB4 and subject to the approval of the Arboricultural Officer  <b>19/00565/CLLB</b>  <b>Old Gunsbrook House Twyford Road Waltham St Lawrence Reading RG10 0HE</b>  Certificate of lawfulness to determine whether the repair and rebuilding of the front boundary wall is lawful  <b>Parish Council:</b> Made <b>No Comment</b>  <b>19/00518/FULL</b>  <b>Bears Copse Farm Plough Lane West End Waltham St Lawrence Reading</b>  Construction of an agricultural building and additional hardstanding  <b>Parish Council</b> had <b>No Objection</b>  <b>19/00790/CONDIT</b>  <b>Paradise Farm Twyford Road Waltham St Lawrence Reading RG10 0HL</b>  Details required by Condition 2 (Archaeological Watching Brief) of planning permission 18/01105/FULL for a construction of building to provide 4 stables, machinery/hay store and tack/store room, menage and proposed post/rail fence.  <b>Parish Council:</b> made <b>No Comment</b>  <b>19/00865/CONDIT</b>  <b>Winterbrook West End Road Waltham St Lawrence Reading RG10 0NL</b></p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

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	<p>"Details required by condition 3 (access) 8 (arboricultural method statement and tree protection plan) 9 (hard and soft landscaping) of planning permission (18/00673) for a replacement dwelling with new access, tennis court with fenced enclosure and a sunken external swimming pool"</p> <p><b>Parish Council:</b> made <b>No comment</b></p> <p><b>19/00757/FULL</b></p> <p><b>West End Farm Mire Lane Waltham St Lawrence Reading RG10 0NJ</b></p> <p>Erection of a Pool House with flue and hardstanding following the demolition of the existing outbuildings.</p> <p><b>Parish Council:</b> had <b>No Objection</b></p>	<p>Clerk</p> <p>Clerk</p>
	<b>Trees in a Conservation Area:</b>	
	<p><b>19/00629/TCA</b></p> <p><b>Southlake House The Street Shurlock Row Reading RG10 0PS</b></p> <p>(T1) Ash - Crown Reduction to reduce the height and spread of the tree by up to 3 metres to reduce stress on poor low union at 50cm from ground level.</p> <p><b>Parish Council:</b> had <b>No Objection</b> subject to the approval of the Arboricultural Officer</p> <p>Mark Hipgrave and John Birkett left the meeting.</p> <p><b>19/00835/TCA</b></p> <p><b>Laburnham Cottage Twyford Road Waltham St Lawrence Reading RG10 0HL</b></p> <p>(T1) Twin Stemmed Sycamore – Fell</p> <p><b>Parish Council:</b> had <b>No Objection</b> subject to the approval of the Arboricultural and the Conservation Officers Mark Hipgrave and John Birkett left the meeting.</p> <p>Mark Hipgrave and John Birkett re-joined the meeting.</p>	<p>Clerk</p> <p>Clerk</p>
	<b>Plans that have arrived in the last couple of days:</b>	
	There were none	
	<b>Other Planning Matters:</b>	
	<p><b>Bellman's Hanger</b></p> <p>Documents had been submitted by the Preservation Society</p> <p><b>St Lawrence Nursery</b> New case Officer has visited the site and is writing a report, yet to be received. Allegedly Classic Cars are intended, Planning have advised that these do not meet the criteria of agricultural vehicles. The applicant has also been advised that the wall is too high.</p>	
	<b>Enforcement Notices and Appeals:</b>	
	<p><b>18/60154/REF</b></p> <p><b>Fernbank The Straight Mile Shurlock Row Reading RG10 0QN</b></p> <p>Outline application with all matters reserved for the construction of a replacement dwelling and outbuildings.</p> <p>Appeal Dismissed Now called to Panel called by Cllr Hunt.</p>	

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	<p>Parish Council Comment No Objection subject to the application not contravening GB2</p> <p>Clive Scott-Hopkins <b>will not</b> attend the panel</p> <p><b>Andrews Yard</b> Potential for a prosecution notice for planning contravention</p> <p><b>Beenhams Farmhouse</b> This property will be served a planning contravention notice before Enforcement is taken.</p>	
	<p><b>Finance:</b></p> <p>Payments online for £1382.97 were approved and signed by the Council.</p> <p>No payments were received.</p>	Clerk
	<p><b>Reports from Representatives:</b></p> <p><b>Report from the Clerk:</b></p> <p>Annual Parish Meeting 23<sup>rd</sup> April 2019, attendees confirmed as: Neville Hall, ANB Groundcare, PCC, Messy Church, WSL Primary School, Parish Council.</p> <p>Broad Band confirmed that Gigaclear have no jurisdiction over Shurlock Row which is served by BT. Allegedly anything south of Hilarion is served by BT (this includes Downfield Road).</p> <p>Ponies member of the public offered to go in with the Police and a vet, this is not possible because it is private property.</p> <p>Parish Charter -reluctantly it was agreed that the Clerk should sign the Charter.</p> <p>GDPR Outgoing Councillors are required to sign a compliance document.</p> <p>Litter pick agreed to defer this as a project for the new Council to address. Re raise with new Council.</p> <p><b>Communications:</b> Nothing to report</p> <p><b>Bridleways and Footpaths:</b> Nothing to report</p> <p><b>Highways:</b> Nothing further to report</p> <p><b>Burial Ground:</b></p> <p>Memorial Garden still awaiting Roses replanting. Chain remains around a tree. Chairman to re raise with ANB</p> <p><b>Capital Projects:</b></p> <p>Benches will be cleaned and tidied up. Council agreed to fund £60 per bench Benches will be removed to be cleaned and then returned.</p> <p>Chairman will add the Neville Close bench to the list.</p> <p>Bench in Memorial Garden needs replacing, or work done to it. John Birkett to discuss with a carpenter.</p> <p>Donations collected in memory of Mick Hitchman are likely to be used to install a Bench in his memory to the right of the Lychgate. Details to be finalised with the monies being put to the Parish Council who will purchase the bench to take advantage of VAT rulings. There is also a possibility for a bench at the Cricket Ground.</p> <p>The Pound still outstanding how to finish off the turfing. Chairman to discuss with ANB</p>	<p>Clerk</p> <p>Clerk</p> <p>All</p> <p>Clerk</p> <p>Chairman</p> <p>Gary</p> <p>Chairman</p> <p>John Birkett</p> <p>Chairman</p> <p>Chairman</p>

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	<p>Tree Survey Recommendation to relook at the Risk Assessment to establish what needs doing, also to look at trees in the Burial Ground. Chairman to liaise with ANB.</p> <p>Clerk reported that a conversation had taken place with RBWM regarding a list of TPO's. Whilst this is not currently available online there is a project underway to address that. Clerk to liaise with RBWM and report back.</p> <p><b>Ditches and Allotments:</b></p> <p>Nothing to report</p> <p><b>Defibrillator</b> in Waltham St Lawrence new battery has been ordered</p> <p><b>Awareness Training</b> still awaiting a date from The Shurlock Inn.</p> <p><b>Parking outside the School.</b> The school will be visited after the Easter Holidays</p> <p>Maggi Bevan gave a report of the successes and achievements of the Parish Council over the last 4 years.</p> <p>Mark Hipgrave and Chairman to sign the agreement received.</p> <p><b>Reports from Representatives who attended meetings representing the Parish Council.</b> Clerk reported attending a meeting of Local Clerks (DALC), to encourage closer working relationship with RBWM.</p> <p><b>Dog Poo Bins</b> it was confirmed that we have an agreement with RBWM to pick up the waste.</p> <p><b>Presentation Screen</b> It was agreed to look at replacing the screen and an extension lead</p>	<p><i>Chairman</i></p> <p><i>Clerk</i></p> <p><i>Mark Hipgrave/Chairman</i></p> <p><i>Katie Sarsfield</i></p>
	<p><b>Correspondence:</b></p> <p><b>Clerk Salary</b> was agreed to be increased as per legislation to £9.96 per hour</p>	<i>Clerk</i>
	<p><b>AOB</b> New packs to be available for New Councillors joining in May</p> <p><b>The Chairman thanked the outgoing Councillors Katie Sarsfield, Maggi Bevan, John Birkett and Suzy Young.</b></p>	
	<b>Date of Next Site Visits Neville Hall 9am Saturday 11<sup>th</sup> May 2019</b>	
	<p><b>Date of Next Meeting Annual Parish Meeting 7pm 23<sup>rd</sup> April 2019</b></p> <p><b>Annual Parish Council Meeting 7pm 14<sup>th</sup> May 2019</b></p>	
	<b>The meeting closed at 8.50 and the confidential meeting commenced.</b>	